

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

The February Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, February 21, 2019. Mr. Kannan called the meeting to order at 7:42 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Lawson, Mr. Palmer, Mrs. Redner, Mr. Sanderson, Mr. Schwartz, Mrs. Wachspress, Mr. Waldorf and Mr. Kannan.

Board Member Absent: Mrs. Toy-Dragoni.

Administrators Present: Dr. Gretzula, Mrs. Aldridge, Mr. Dumin, Mrs. Godzieba, Mrs. Langtry, Mrs. Morett, Mrs. Rarrick and Mrs. Spack.

Administrators Absent: Mr. Dorsey and Mrs. Ricci.

Others Present: Mr. Cooper, Student Representative and Mr. Clarke, Solicitor.

Others Absent: Mr. Turner, Student Representative.

Mr. Kannan reported that the Board met in Executive Session prior to the Board Meeting to discuss legal and personnel matters.

RECOGNITION – ODYSSEY OF THE MIND

Mrs. McCormick-Miller and Mr. Howarth, President of POMA, thanked the Board for the opportunity to showcase the Pennsbury Odyssey of the Mind Program and distributed tee-shirts celebrating the 35th Anniversary of the Program at Pennsbury.

Mr. Howarth recognized the Odyssey of the Mind Board Members who contribute their time throughout the year. He shared that there are 24 Pennsbury teams, with this year being the year with the largest number of teams and participation from every school in the District. Not only is this program a great opportunity for students to grow but to also give back to the community as a group through different charitable events. Mr. Howarth introduced Pennsbury's high school team who demonstrated a portion of the spontaneous part of the competition, a hands on problem to the Board. He also named the coaches who presented the team's trophies to Dr. Gretzula.

Mrs. McCormick-Miller requested that all Odyssey of the Mind team members and coaches stand to be recognized. She thanked and congratulated them all.

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LYFT PENNSBURY CHARACTER AWARD PRESENTATION

Pastor Vicky Allen, Executive Chair of LYFT, announced that this evening's character award coincides with Odyssey of the Mind because the attribute awarded to tonight's honorees is for cooperation. Four students will be recognized this evening for this character trait. This award recognizes the recipient as one who places a high value on working together with others. When asked he or she gladly engages in team projects and always follows directions. He or she will seek out assistance to overcome a problem or accomplish a task but always does his or her part. He or she openly shares both effort and credit for accomplishments.

Mr. Sanderson announced the four honorees which included Vincent Castelize, a Kindergarten student at Fallsington Elementary; Seamus Burke, a first grader at Eleanor Roosevelt Elementary; Kaitlyn Baik, an eighth grader at Charles Boehm Middle and Melanie Tobar, a senior at Pennsbury High School.

BOND COUNCIL PRESENTATION

Dr. Gretzula introduced Ms. Sprengle from Obermayer, Rebmann, Maxwell & Hippel, LLP; Mr. Williard from PFM Financial Advisors, LLC and Mr. Lillys from RBC Capital Markets. Dr. Gretzula explained that together these individuals serve as part of Pennsbury's financial planning team to discuss potential bond refinancing opportunities on existing debt. Mr. Williard described the plan to set up a minimum net savings target of 2% on the bond refinancing transaction which is in the Resolution presented for approval this evening. The Resolution will authorize the team to go forward with refinancing assuming that interest rates are in a favorable position to save at least 2% of the refunded deal which will be approximately \$200,000.

2019-2020 BUDGET PRESENTATION

Dr. Gretzula and Mrs. Godzieba presented the first draft of the 2019-2020 Fiscal Budget for Pennsbury School District. The 2019-2020 Budget Considerations are as follows:

Revenue Assumptions (as of 2/4/19)

- All revenues are projected based on historical and current year data available.
- State and Federal subsidies are budgeted using projected amounts provided by the respective agencies.
- KOIZ – new revenue based on data available.
- Fund Balance Appropriation.

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2019-2020 BUDGET PRESENTATION (continued)

Expenditure Assumptions (as of 2/4/19)

- Salaries.
- Benefits.
- Exceptions.

Dr. Gretzula reviewed revenue from all sources encompassing local, state and federal. He also outlined expenditures by object which includes salaries, benefits, professional services, property services and supplies.

Work continues and next steps include:

- Board Finance Committee Meetings (3/12/19, 4/11/19, 5/9/19 and 6/13/19).
- Administrative Budget Committee Meetings.
- Future Budget Presentations at Board Action Meetings (4/25/19 and 5/16/19).
- Adoption of Proposed Final Budget at Board Action Meeting (5/16/19).
- Adoption of Final Budget at Board Action Meeting (6/20/19).

BOARD POLICIES – SECOND READ

Mr. Sanderson reported on the status of the following policies:

Board Policy 203.1R1 – *Exclusion from School Because of Contagious Diseases*

Board Policy 815.3 – *Internet Safety* – to be cancelled.

Board Policy 620.1 – *Fund Balance*

Board Policy 011.2 – *Board Committee Protocol*

STUDENT REPRESENTATIVES' REPORTS

Mr. Cooper read Mr. Turner's report in his absence. Mr. Turner reported that winter sports are soon coming to a close. Earlier this month, the boys' basketball team won the Suburban 1 League Championship. Meanwhile the girls' basketball team has also had a great season which is not yet over as they are currently playing away at Neshaminy in the playoffs. The track team is headed up to Penn State this weekend for the PA State Championship meet this weekend. Aside from sports, the Thespians of Pennsbury performed *Footloose, the Musical* and had booming ticket sales and did a great job. This week, the Choir Department is hosting choir students from Germany. There will be joint concerts with the Leipzig Youth Choir on Friday in Princeton and Sunday in NYC. Also, the Junior Prom is next Friday, March 1st. The UNICEF Club is hosting a clothing drive on March 8th from 2:30 p.m. to 5:00 p.m. at Keller Hall Parking Lot by West.

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STUDENT REPRESENTATIVES' REPORTS (continued)

Lastly, Mr. Cooper read that both he and Mr. Turner would like to honor Black History Month. Students from the Multicultural Youth Leaders Club have been going out onto announcements sharing highlights about prominent African American leaders, athletes, musicians and activists. There will also be a showing of *Black Panther* later this month after school in the Cave with refreshments. MCYL will also be hosting a talent show. Mr. Cooper read that Mr. Turner would like him to share that despite these efforts from the Multicultural Club to educate students on Black History, highlights on the announcements for one month of the year is not enough. Mr. Turner along with many other students of color in Pennsbury feel their history is being underrepresented in our curriculums.

Mr. Cooper reported that Pennsbury High School held their second Back to School Night for the year. Members of the National Honor Society were present at this event to help assist parents find their classrooms. Invitations were sent out to students who qualify for membership to the National Honor Society for the next academic year. Students are encouraged to apply. Pennsbury's 23rd Annual Career Fair is scheduled to take place in the PHS East Gym on Monday, February 25, 2019 from 6:30 to 8:30 p.m. Admission is free and there will be many prizes and food as well as, a great opportunity for students to meet professionals in a variety of fields. Pennsbury High School's Chapter of Best Buddies is hosting a fundraiser at Jule's Thin Crust Pizza in Newtown on Thursday, February 28th. All that is requested is that you mention the words, *Spirit Night*, when checking out. This way 20% of your purchase will be donated to the Club and they thank you for your support. Pennsbury High School will be offering their next round of SAT Prep Classes for the March 9th SAT. The math section starts next week, Monday, February 25th and the English section starts Monday, March 4th. There will be one more session of these classes offered in April. The World Language Department is hosting their annual poster contest this year to celebrate National Foreign Language Week, March 3rd through the 9th. Students are encouraged to enter and design a poster depicting the theme, *Languages are the Key to the World*. Pennsbury High School will be once again offering the pre-ACT test for all 9th and 10th graders which will be held on Saturday, March 23rd. In addition as serving as a practice test for the ACT, the Pre-ACT includes an interest inventory which can be used to provide career suggestions based on current interest. In addition to this test, a select group of seniors were chosen to take the National Assessment of Educational Progress (NAEP) test. Those who were selected represent our nation and our progress on education as a country as a whole.

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SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

Dr. Gretzula requested that the Community, the Board and Administrative Colleagues join him in thanking Mrs. Godzieba for her years of service to Pennsbury and wish her well in her next chapter.

BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Schwartz reported that the Joint Board met on Monday, January 28th. Highlights of the meeting include the negotiating committee meeting with the support staff whose contract expires on June 30, 2019. The Independent Audit for the 2017-2018 Fiscal Year came back clean and was approved by the Board. Sixteen students from the Business Management Class participated in December's Regional Competition of Future Business Leaders of America with some qualifying for the State Competition in Hershey this spring. BCTHS will host a mini-THON on Friday, May 10th. A kickoff assembly was held last month to demonstrate the impact that their fundraising efforts would make to help combat childhood cancer.

BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPRESENTATIVE COMMITTEE

Mr. Waldorf reported that the Bucks IU Board met and approved their budget receiving an award for 25 years of clean audits from the National Accounting Office. The IU's Programs and Services budget is presented at this evening's meeting for consideration to approve. On the Legislative Report, there has been a proposed possible increase in minimal salaries of teachers across the State for \$45,000 a year. Education funding would increase 3.3% though there is still a structural \$450 million deficit that they need to try to overcome. There is also a bill to expand business tax credits for scholarships to private schools by 25% over the existing fund. Senate Bill 34 is going to encourage districts to offer comparable cyber classes for students. In sports, a proposal to allow separate public and private school championships is currently moving through the legislature. There was also an advisory to make sure that our Child Abuse Policy is up to date. Lobbying on the Hill is planned for April 29th.

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BOARD EDUCATION COMMITTEE

Dr. Gretzula reported that at the last committee meeting there were three particular topics that were discussed in depth. The first is the proposed Marching Band Trip. Mr. Mazzeo presented the 2019-2020 trip to Shanghai and explained that Disney has invited the Pennsbury Marching Band to be the first band to perform in that park. He outlined highlights of the trip at the committee meeting where many members of the E-Board were present to show their support. Students have an opportunity to fundraise to offset some of the costs of the trip which are estimated at about \$3595. There was a large conversation about students who may not be able to fundraise or afford that amount of money. E-Board discussion ensued at the meeting ensuring that there was equity for students who were eligible for the trip. Dr. Gretzula shared that there would be more debate about this when the motion is presented to the Board this evening for consideration to approve. Dr. Gretzula commented that he appreciates the concerns that Mr. Waldorf raised at that meeting and believes that this is an opportunity that can provide for the students a learning experience that he believes can transcend what occurs in classrooms. It builds cultural awareness, appreciation and is truly a once in a lifetime opportunity for so many of the students who might participate. The second topic was the distressing news concerning mental health data and the committee reviewed the data. Members of the Board proposed setting up some political discussions perhaps with some of our local legislators as this can't just be handled as a school district matter anymore. Members of the Board also requested that Mrs. Morett and Mrs. Ricci present their data at an upcoming Board Meeting. It was also proposed to potentially prepare a Board Resolution regarding the mental health crisis and the need for financial support. We look forward to the opportunity to have a conversation with the Governor. Lastly, the 2019-2020 school calendar was discussed which is on the Agenda for vote this evening. A conversation about trying to honor the diversity of so many different members of our community took place at this meeting as well.

BOARD FACILITIES COMMITTEE

Mr. Schwartz reported that the Committee met on February 7th and discussions included the new roof project for PHS East. The Pennwood update confirmed that the interior punch list has been completed but the exterior items are still being addressed around winter weather conditions. Discussion took place involving both new purchases and replacement of custodial equipment that will be paid for from the existing facilities budget. The need to add padding to the walls of the A Gym which is formerly the girls' gym at Pennwood was discussed. The Committee recommends that the Board approve Item I, under New Business, permission for Makefield Elementary PTO to use the middle school fields on a Sunday in October for the Yes, You Can Run. Lastly, there was an update on the Facilities Usage Study by Bonnett Associates, Inc. Recommendations were sought from the Committee in order for the Architects to proceed with concept designs with the goal to provide a presentation to the Board in April.

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BOARD FINANCE/PARTNERSHIPS COMMITTEE

Mr. Waldorf reminded everyone that all committee meetings are recorded and posted on the District's website. Dr. Gretzula's Budget Presentation given this evening covered most of Mr. Waldorf's Finance/Partnership report. Mr. Waldorf stated that there are two proposals presented this evening to the Board to vote upon: under New Business, Item J - Auditing Services and Item L, the Bond Issue Parameters Resolution

Mr. Sanderson reported revisions to the Board Agenda for February 21, 2019:

Under Bills

Page 3-9 – remove check #221761

Under New Business

Item A – the year should be changed to 2018-19 term

Item F – the Action Board Meeting date is September 19, 2019

Mr. Sanderson reported the following addendums to the Agenda of February 21, 2019:

Under New Business

Item R – Overnight Educational and Other Leaves

Item S – Consulting Agreement

Item T – Student Expulsion

Item U – Bucks County Technical School Authority

Under Personnel Changes, Professional

Item L – Election of Teachers – 2018-2019

Item M – Election of Teachers – 2018-2019

Item N – Appointment – Business Administrator

Item O – Appointment – Director of Financial Services

Item P – Child Rearing Leave of Absence – Extended

Item Q – General and Athletic Supplementals – 2019-2019 School Year

Under Personnel Changes, Classified

Item H – Permanent Employment

Item I – Change of Contract

Item J – Temporary Appointments (For Information Only)

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PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 9:25 p.m. The following people came forward and public comment was closed at 9:54 p.m.

| | |
|--|--|
| Matt South, Falls Township | Charles Boehm Middle School |
| Traci Curtis, Lower Makefield Township | Edgewood Elementary Mini-THON |
| Frank Carr, Falls Township | Letter to Editor; Budget; BA Interview |
| Robert Abrams, Lower Makefield Township | Interim BA Costs; Buses Propane; BCTHS |
| Harold Kupersmid, Lower Makefield Township | Mental Health Issues; District Counselors |
| Cindy Rogers, Non-Resident | Center for Student Learning Charter School |

Dr. Gretzula addressed public comment regarding Business Administrator costs.

Mr. Waldorf shared his concerns regarding equal opportunity for all students throughout the District and questioned if there are any policy parameters that the School District has for Booster Group initiatives. He also questioned if there are any policies on pay to play extracurricular activities.

Dr. Gretzula replied that Mr. Waldorf's questions will be addressed at a later time regarding the proposed Marching Band Trip as both Mrs. Ricci and Mr. Mazzeo were not present at this evening's meeting.

Mr. Waldorf and Mrs. Toy-Dragoni (via a statement read by Mrs. Redner), reiterated that Board Members are very committed making sure there is equity among the participants of the proposed Marching Band Trip throughout this District.

Mrs. Wachspress stated the concerns brought to her from parents questioning why the proposed trip was not planned in the summer versus the school year to avoid missing three school days. She wished the Marching Band participants success on this great learning experience.

Mr. Kannan requested to move Item E, China Tour 2020, under New Business forward for the Board to vote upon as children were present at this evening's Board Action Meeting. After voting on this motion, the meeting would resume its normal order.

NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and approved with 7 ayes, 1 nay (Mr. Waldorf voted nay) and no abstentions that the Board approve Item E on page 5-3 of the Official Board Agenda.

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NEW BUSINESS

E. CHINA TOUR 2020

MOTION: Move that the Board approve the Pennsbury High School Marching Band and Pennsbury Jazz Band's performance and touring trip to Shanghai and Beijing, China as listed.

China Tour 2020
April 2 – 10, 2020
Shanghai and Beijing, China
Number of students: approximately 150
Number of chaperones: approximately 13, including staff and band boosters
Cost: no cost to District

BOARD ACTION MEETING

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Board Action Meeting held on January 17, 2019 be approved as duplicated.

FINANCIAL STATEMENTS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of December 2018 and the budget transfers listed be approved subject to audit. (Appendix A)

BILLS PENDING – ALL FUNDS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District bills for "All Funds" in the amount of \$21,992,716.67 be approved for payment. (Appendix B)

OLD BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A and B on page 4-1 of the Official Board Agenda.

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OLD BUSINESS

A. WINTER SPORTS TEAMS CHAMPIONSHIP EVENT – REVISED

MOTION: Move that the Board approve the revised Indoor Track Boys & Girls State Championships as listed.

| | |
|--------------|---|
| Indoor Track | State Championships |
| Boys & Girls | February 23, 2019 |
| | State College, PA |
| | Number of students – TBD after qualifying |
| | Cost: approximately \$4,000 |

B. TAX REFUNDS

MOTION: Move that the Board approve the listed tax refund, which totals \$294.99.

| <u>TAXPAYER</u> | <u>PARCEL #</u> | <u>AMOUNT</u> |
|-----------------|-----------------|------------------|
| Stephen Wolff | #20-046-052 | \$ <u>294.99</u> |
| TOTAL | | \$ <u>294.99</u> |

Refunds are charged as a current year expense, or as a reduction to current year revenue.

NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through D on pages 5-1 through 5-2, Item F on page 5-4 and Items H through U on pages 5-5 through 5-12 of the Official Board Agenda.

A. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and C.F. and D.F., individually and on behalf of their child, E.F. The District shall fund the student's tuition charges to the Lewis School in an amount not to exceed \$37,008.90 for the 2018-19 term and \$39,127.50 for the 2019-2020 term. The District will also provide transportation to and from the Lewis School during both terms.

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

NEW BUSINESS

B. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and T.A. and J.A., individually and on behalf of their child, T.A. The District shall directly fund the student's tuition to the YALE School for the remainder of the 2018-19/summer 2019 term at a rate of \$492.57 per day, the 2019-20/summer 2020 term at a rate of \$512.27 per day, and the 2020-21/summer 2021 term at a rate of \$532.76 per day. The District will fund an Independent Education Evaluation based on the terms in the Agreement. The District will also provide transportation to and from the YALE School until the end of the 2021 term.

C. UNIFIED TRACK TEAM

MOTION: Move that the Board approve Pennsbury's participation in a Unified Track Team with Souderton, Penn Ridge, Central Bucks East and William Tennent High Schools.

D. FORENSICS TEAM TOURNAMENT

MOTION: Move that the Board approve participation of the Pennsbury High School Forensics team in the Pennsylvania High School Speech League State Championships as listed.

Pennsylvania High School Speech League State Championships
March 15 - 16, 2019
Bloomsburg, PA
Number of students: TBD
Cost: TBD

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

NEW BUSINESS

F. 2019-2020 BOARD MEETING DATES

MOTION: Move that the dates listed be approved and advertised for the Action Board meetings for the 2019-2020 school year.

ACTION BOARD MEETINGS

August 15, 2019
September 19, 2019
October 17, 2019
November 21, 2019
December 5, 2019 *
December 19, 2019
January 16, 2020
February 20, 2020
March 19, 2020
April 23, 2020
May 21, 2020
June 18, 2020

* Special meeting for reorganization

H. FIRST DAY OF SCHOOL 2019-2020

MOTION: Move that the Board approve Wednesday, August 28, 2019 as the first day of school for students and Monday, August 26, 2019 as the first day for teachers in the 2019-2020 school year.

I. FACILITY USAGE POLICY WAIVER REQUEST

MOTION: Move that General Rule #12 of Policy #707.1R4 be waived and a Facility Usage Permit be issued to the Makefield Elementary PTO for Sunday, October 6, 2019.

J. AUDITING SERVICES

MOTION: Move that the firm Maillie, LLP be appointed as the District's auditor in accordance with their proposal dated December 21, 2018 for the year ending June 30, 2019 for a fee of \$25,500.

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

NEW BUSINESS

K. BUCKS COUNTY INTERMEDIATE UNIT PROGRAMS AND SERVICES BUDGET

MOTION: Move that the Bucks County Schools Intermediate Unit No. 22 Programs & Services and Instructional Materials & Research Services Budget for 2019-2020, in the amount of \$1,798,903 be approved, and that the Board President be authorized to execute documents to reflect this approval.

L. BOND ISSUE PARAMETERS RESOLUTION

MOTION: Move that the Board adopt the parameters resolution prepared by Bond Counsel, authorizing and directing the incurrence of nonelectoral debt through the issuance of General Obligation Bonds, Series of 2019, in a maximum aggregate principal amount currently not expected to exceed \$11,500,000 to pay for costs relating to the refinancing of all or a portion of the School District's outstanding General Obligation Bonds Series A of 2013 and the School District's General Obligation Bonds Series of 2014, and that a copy of the resolution be attached to the minutes of this meeting. (Appendix C)

M. CHARTER RENEWAL – BUCKS COUNTY MONTESSORI CHARTER SCHOOL

MOTION: Move that the Board reauthorize and renew, without change, the Charter of the Bucks County Montessori Charter School for an additional term of five (5) years beginning on July 1, 2019.

N. BOARD POLICY

Board Policy 203.1R1 – Exclusion from School Because of Contagious Diseases

MOTION: Move that the Board cancel Board Policy 203.1 titled *Exclusion from School Because of Contagious Diseases* and approve Board Policy 203.1R1 by the same title, effective February 21, 2019.

O. BOARD POLICY

Board Policy 620.1 – Fund Balance

MOTION: Move that the Board approve new Board Policy 620.1 titled *Fund Balance*, effective February 21, 2019.

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

NEW BUSINESS

P. BOARD POLICY

Board Policy 815.3 – Internet Safety

MOTION: Move that the Board remove Board Policy 815.3 titled *Internet Safety*, effective February 21, 2019.

Q. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

| <u>NAME</u> | <u>PURPOSE</u> | <u>LOCATION</u> | <u>DATE</u> | <u>ESTIMATED COST</u> |
|---|---|-------------------|-------------|-----------------------|
| Kershaw, Marianne Teacher/Manor | PEA Committee Work PSEA | Harrisburg, PA | 2/1-2 | \$ - 0 - |
| Herman, Mike Teacher/PHS W | Technology Expo PETE&C | Hershey, PA | 2/10-13 | \$ 915.80 |
| Kennedy, Ryan Teacher/Pennwood | Technology Expo PETE&C | Hershey, PA | 2/11-13 | \$ 886.50 |
| Cass, Tim Teacher/PHS W | Boys & Girls Indoor Track State Champ. | State College, PA | 2/23 | \$ - 0 - * |
| Little, Don Teacher/PHS W | PA State Chess Champ. Tournament | Gettysburg, PA | 3/1-3 | \$ - 0 - ** |
| Minnigh, Donna Principal/Oxford Valley | PDE Data Summit | Hershey, PA | 3/25-26 | \$ 351.38 |
| Pannick, Mary-Margaret Supervisor/Assessment | PDE Data Summit | Hershey, PA | 3/25-26 | \$ 575.24 |
| Ricci, Teri Director/Sec. Education | PDE Data Summit | Hershey, PA | 3/25-26 | \$ 553.00 |
| Spack, Michele Director/Elem. Education | PDE Data Summit | Hershey, PA | 3/25-26 | \$ 553.00 |
| Dillon, Jennifer Librarian/Oxford Valley | PSLA Conference 2019 | Hershey, PA | 3/28-30 | \$ 250.00 |
| Pesature, Barbara Librarian/Quarry Hill | PSLA Conference 2019 | Hershey, PA | 3/28-30 | \$ 360.78 |
| Kershaw, Marianne Teacher/Manor | PEA Committee Work PSEA | Harrisburg, PA | 4/26-27 | \$ - 0 - |

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

NEW BUSINESS

Q. OVERNIGHT EDUCATIONAL AND OTHER LEAVES (continued)

OUT OF STATE:

| <u>NAME</u> | <u>PURPOSE</u> | <u>LOCATION</u> | <u>DATE</u> | <u>ESTIMATED COST</u> |
|-----------------------|------------------------|-----------------|-------------|-----------------------|
| Little, Don | US Chess Federation | Schaumburg, IL | 3/14-18 | \$ - 0 - ** |
| Teacher/PHS W | Nat'l HS Championship | | | |
| Johnson, Mary Ann | NEA Conference | Las Vegas, NV | 3/20-25 | \$ - 0 - |
| Bus Driver | | | | |
| Lowden, Steven | NEA Conference | Las Vegas, NV | 3/20-25 | \$ - 0 - |
| Security/PHS E | | | | |
| Kimock, Jennifer | 2019 OAKE National | Columbus, OH | 3/21-24 | \$ - 0 - *** |
| Teacher/Edgewood | Conference | | | |
| Setash, Kathleen | 2019 OAKE National | Columbus, OH | 3/21-24 | \$ - 0 - *** |
| Teacher/Quarry Hill | Conference | | | |
| Carpino, Francis | Festivals of Music | Washington, DC | 4/26-27 | \$ - 0 - *** |
| Teacher/Makefield | Jazz Festival | | | |
| Lee, Josh | Festivals of Music | Washington, DC | 4/26-27 | \$ - 0 - *** |
| Teacher/PHS E | Jazz Festival | | | |
| Mazzeo, Frank | Festivals of Music | Washington, DC | 4/26-27 | \$ - 0 - *** |
| Teacher/PHS E | Jazz Festival | | | |
| Palmer, Grant | Festivals of Music | Washington, DC | 4/26-27 | \$ - 0 - *** |
| Teacher/PHS E | Jazz Festival | | | |
| Everett, Mary Kay | International Thespian | Lincoln, NE | 6/23-30 | \$ - 0 - *** |
| Teacher/PHS | Festival | | | |
| South, Matt | International Thespian | Lincoln, NE | 6/23-30 | \$ - 0 - *** |
| Teacher/Charles Boehm | Festival | | | |

* Trip approved at the December 6, 2018 Board meeting, revised trip being presented for approval at the February 21, 2019 Board meeting.

** Trip approved at the October 18, 2018 Board meeting.

*** Trip approved at the January 17, 2019 Board meeting.

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

NEW BUSINESS

R. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

| <u>NAME</u> | <u>PURPOSE</u> | <u>LOCATION</u> | <u>DATE</u> | <u>ESTIMATED COST</u> |
|------------------------------------|--|-----------------|-------------|-----------------------|
| Perfetto, Jessica Teacher/PHS W | PA Stem Ambassador | Harrisburg, PA | 2/28-3/1 | \$ 1,000.00 |
| Harrington, Ann Teacher/PHS E | PA High School Speech League State Champ. | Bloomsburg, PA | 3/15-16 | \$ - 0 - **** |
| Rowe, Morgan Teacher/PHS E | PA High School Speech League State Champ. | Bloomsburg, PA | 3/15-16 | \$ - 0 - **** |

**** Trip being presented for approval at the February 21, 2019 Board meeting.

S. CONSULTING AGREEMENT

MOTION: Move that the Board approve the Consultant Agreement with Jeffrey S. Bader, effective December 21, 2018, to provide business administrative services on a temporary basis at a rate of \$71.88 per hour for a period to be determined at the sole discretion of the District.

T. STUDENT EXPULSION

MOTION: Move that the Board accepts the recommendation of the Superintendent that that Student No. 0900023 be expelled from the Pennsbury High School through the end of the 2018-2019 school year, and attend Village Park Academy (“VPA”) during that time. Further, that Student No. 0900023 complete all 1st semester courses upon arrival at VPA, and then complete all 2nd semester courses and the Keystone Exams at VPA. Lastly, that Student No. 0900023 meet with a social worker upon transfer to VPA and continue those meetings if necessary.

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NEW BUSINESS

U. BUCKS COUNTY TECHNICAL SCHOOL AUTHORITY

MOTION: Move that Gene Dolnick be appointed to the Bucks County Technical School Joint Board Authority as a representative from Pennsbury School District until the first Monday in January, 2024; and that George Sengpiel be appointed to the Bucks County Technical School Joint Board Authority as a representative from Pennsbury School District until the first Monday in January, 2020.

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item G on page 5-4 of the Official Board Agenda.

G. 2019-2020 SCHOOL CALENDAR

MOTION: Move that the school calendar for the 2019-2020 school year be adopted as presented, and that a copy of the calendar be attached to the minutes, and further, that the following days be recognized as designated local holidays per Section 1502 of the School Code. (Appendix D)

| | |
|-------------------|-------------------------------|
| November 29, 2019 | Day after Thanksgiving |
| December 26, 2019 | Day after Christmas |
| January 20, 2020 | Martin Luther King's Birthday |
| February 17, 2020 | Presidents Day |
| April 8, 2020 | Wednesday (Spring Break) |

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through J on pages 6-1 through 6-7, Items L and M on page 6-8 and Items P and Q on pages 6-10 through 6-11 of the Official Board Agenda.

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employee listed be accepted on the effective date indicated.

| <u>NAME</u> | <u>REASON</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATE</u> |
|---------------------|---------------|-------------------|-----------------------|
| Horner, Donna | Retirement | 09/08/1992 | 06/13/2019 |
| Mastropaola, Angela | D. | 09/01/1980 | 01/25/2019 |
| Royal, Kathryn | Retirement | 08/29/2001 | 06/13/2019 |
| Sheenan, Joseph | Retirement | 09/08/1987 | 06/13/2019 |
| Stellwagen, Richard | Retirement | 09/07/1982 | 06/13/2019 |

B. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

| <u>NAME</u> | | <u>SALARY</u> | <u>EFFECTIVE DATE</u> |
|--------------------|-------------|---------------|-----------------------|
| Debolt, Kelly | Replacement | \$47,628 * | 01/25/19-06/13/19 |
| Holden, Erika | Replacement | 52,137 * | 02/26/19-5/24/19 |
| Jaber, Katherine | Non-Tenure | 52,137 * | 01/24/2019 |
| Mayger, Brian | Replacement | 49,502 * | 02/19/19-05/17/19 |
| Peters, Shanti | Non-Tenure | 52,137 ** | 02/11/2019 |
| Rappin, Stephanie | Non-Tenure | 52,137 * | 02/20/2019 |
| Stoffregen, Adrian | Replacement | 48,829 ** | 02/25/19-05/31/19 |

* Salary will be pro-rated – less than full year

** Salary will be prorated – less than full year and less than full day

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

C. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as long term per diem substitute on the effective date indicated and at the salary indicated pending completion of appropriate documentation and clearances.

| <u>NAME</u> | <u>SALARY</u> | <u>EFFECTIVE DATE</u> |
|---------------|---------------|-----------------------|
| Haimes, Wendi | \$100/Day | 02/21/2019 |

D. TEMPORARY BUSINESS ADMINISTRATOR – CONSULTING SERVICES

MOTION: Move that the Board approve the Consultant Agreement with William Gretton, effective February 22, 2019, to provide business administrative services on a temporary basis at a per diem rate of \$700.00 for a period to be determined at the sole discretion of the District.

E. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

| <u>NAME</u> | <u>SCHOOL</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATE</u> |
|---------------------|---------------|-------------------|-----------------------|
| Abriola, Megan | QH | 08/29/2011 | 01/31/19-05/17/19 |
| Curry, Colleen | QH | 08/22/2018 | 03/07/19-04/16/19 |
| Gal, Katherine | PHS E | 01/28/2015 | 02/07/19-06/13/19 |
| Gormley, Jacqueline | EW | 08/31/2015 | 01/29/19-02/01/19 |
| Weaver, Erin | CB | 10/12/2018 | 02/11/19-03/15/19 |

F. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employee be approved for a Child Rearing Leave of Absence for the effective dates indicated.

| <u>NAME</u> | <u>SCHOOL</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATES</u> |
|---------------------|---------------|-------------------|------------------------|
| Gormley, Jacqueline | EW | 08/31/2015 | 02/04/19-03/29/19 |

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

G. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

| <u>NAME</u> | <u>SCHOOL</u> | <u>PREVIOUS LEAVE</u> | <u>EXTENSION</u> |
|----------------|---------------|-----------------------|------------------|
| Burow, Melissa | CB | 08/22/18-01/24/19 | 01/25/19-01/2020 |

H. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following professional employee be approved for a Medical Leave of Absence for the effective dates indicated.

| <u>NAME</u> | <u>SCHOOL</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATES</u> |
|----------------|---------------|-------------------|------------------------|
| Stolber, Carey | FL | 08/30/2010 | 02/04/19-02/08/19 |

I. HOMEBOUND INSTRUCTORS 2018-2019

MOTION: Move that the Homebound Instructors listed be elected for the 2018-2019 school year at the rate of \$30.00 per hour.

Robert Distel
Erin Mathauser

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

J. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR

MOTION: Move that the individuals listed be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Pennsbury High School

Spring

| | | |
|-----------------------|-----------------------------------|------------|
| Pesci, Joseph | Varsity Baseball | \$4,947.00 |
| Howe, David | Assistant Varsity Baseball | 3,040.00 |
| Marshall, Edward | JV Baseball | 2,921.00 |
| McSherry, Francis | Varsity Softball | 4,947.00 |
| Murphy, David | Assistant Varsity Softball | 3,040.00 |
| Twyman, Julius | Boys' Varsity Tennis | 4,441.00 |
| Cass, Timothy | Varsity Track | 6,655.00 |
| Hauser, Mark | Boys' Assistant Varsity Track | 3,040.00 |
| Sims, Leroy | Boys' Assistant Varsity Track | 3,040.00 |
| Demore, Wayne | Boys' Assistant Varsity Track | 3,040.00 |
| Nicholson, Donna | Boys' Assistant Varsity Track | 3,040.00 |
| Mangiaracina, Tara | Girls' Assistant Varsity Track | 3,040.00 |
| FR: Kevin Bree | JV Wrestling (100%) | 3,507.00 |
| TO:Kevin Bree | JV Wrestling (50%) | 1,753.50 |
| Peel, Gerge | JV Wrestling (50%) | 1,753.50 |
| Bree, Kevin | Asst. Varsity Wrestling (25%) | 950.25 |
| Peel, George | Asst. Varsity Wrestling (25%) | 950.25 |
| O'Neill, Robert | Girls' Assistant Varsity Track | 3,040.00 |
| Kealy, Phillip | Girls' Assistant Varsity Track | 3,040.00 |
| Fee, Justin | Boys' Varsity Volleyball | 4,441.00 |
| Errico, Rickey | Boys' JV Volleyball | 2,961.00 |
| MacPherson, Shannon | Girls' Varsity Lacrosse | 4,441.00 |
| White, Kelly | Girls' Assistant Varsity Lacrosse | 3,186.00 |
| Gumbert, Kelsy | Girls' JV Lacrosse | 2,961.00 |
| Artin, Drew Thomas | Boys' Varsity Lacrosse | 4,441.00 |
| Lichtenstein, Gregory | Boys' Assistant Varsity Lacrosse | 3,186.00 |
| Mackrides Gregory | Boys' JV Lacrosse | 2,961.00 |
| Price, Nicholas | Assistant Freshman Baseball | 2,121.00 |

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

J. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR
(continued)

ATHLETICS

Spring

Charles Boehm

| | | |
|--------------------|-------------------------------------|------------|
| Ritchie, Dustin | Boys' Middle School Baseball | \$2,121.00 |
| Schmoltze, Raymond | Boys' Asst. Middle School Baseball | 1,773.00 |
| Sienko, Peter | Girls' Middle School Softball | 2,121.00 |
| Bertolette, John | Girls' Asst. Middle School Softball | 1,773.00 |
| Vitucci, Melissa | Co-Ed Middle School Track | 2,121.00 |
| D'Angelo, Jennifer | Asst. Co-Ed Middle School Track | 1,773.00 |

Pennwood

| | | |
|--------------------|------------------------------------|----------|
| Campbell, Bruce | Boys' Middle School Baseball | 2,121.00 |
| Murphy Jr., David | Boys' Asst. Middle School Baseball | 1,773.00 |
| Herb, Marsha | Girls' Middle School Softball | 2,121.00 |
| Voorhees, Kelli | Co-Ed Middle School Track | 2,121.00 |
| Rhoads, Jeremy | Asst. Co-Ed Middle School Track | 1,773.00 |
| Ritchie, MaryAnne | Intramural #14 (1/4 Split) | 259.75 |
| McInerney, Colleen | Intramural #16 (3/4 Split) | 779.25 |
| D'Albenzio, Jordan | Intramural #15 | 1,039.00 |

William Penn

| | | |
|-----------------------|------------------------------------|----------|
| Goldenbaum, Christian | Boys' Asst. Middle School Baseball | 1,773.00 |
| Morgan, Brittany | Girls' Middle School Softball | 2,121.00 |
| Adams, Alexander | Co-Ed Middle School Track | 2,121.00 |

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

J. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR
(continued)

GENERAL

Pennsbury High School

Intramurals

| | | |
|-----------------------|----------------------------------|------------|
| Hynoski, Michelle | Intramural #1 | \$1,040.00 |
| Tran, Madelena | Intramural #2 (1/2 Split) | 520.00 |
| Vesey, Rachel | Intramural #2 (1/2 Split) | 520.00 |
| Sanders, John | Intramural #3 (1/2 Split) | 520.00 |
| Macauley III, Douglas | Intramural #3 (1/2 Split) | 520.00 |
| Smith, Casey | Intramural #4 (1/2 Split) | 520.00 |
| Arbakov, Dana | Intramural #4 (1/2 Split) | 520.00 |
| Goodz, John | Intramural #5 (1/2 Split) | 520.00 |
| Resta, Rae Ann | Intramural #5 (1/3 of 1/2 Split) | 173.33 |
| Barnes, Mary | Intramural #5 (1/3 of 1/2 Split) | 173.33 |
| Bahn, Tanya | Intramural #5 (1/3 of 1/2 Split) | 173.33 |
| Abel, Courtney | Intramural #6 (1/4 Split) | 260.00 |
| Hanna, Renee | Intramural #6 (1/4 Split) | 260.00 |
| Calpino, Terri | Intramural #6 (1/4 Split) | 260.00 |
| Weeden, Breanne | Intramural #6 (1/4 Split) | 260.00 |
| Skogen, Robin | Intramural #7 | 1,040.00 |
| Roberts, Michael | Intramural #8 (1/4 Split) | 260.00 |

Supplemental

| | | |
|------------------|---------------------------------|----------|
| FR: O'Neil, Tara | Yearbook – Business | 2,707.00 |
| TO: O'Neil, Tara | Yearbook – Business (Split 1/2) | 1,353.00 |
| Mohan, Julie | Yearbook – Business (Split 1/2) | 1,353.00 |

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

L. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

| <u>NAME</u> | | <u>SALARY</u> | <u>EFFECTIVE DATES</u> |
|-------------------|-------------|---------------|------------------------|
| DeGulis, Danielle | Replacement | \$ 47,628 * | 02/19/2019 |
| Matejik, Sydney | Replacement | 47,628 * | 02/21/2019 |

* Salary will be pro-rated – less than full year

M. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as long term per diem substitute on the effective date indicated and at the salary indicated pending completion of appropriate documentation and clearances.

| <u>NAME</u> | <u>SALARY</u> | <u>EFFECTIVE DATE</u> |
|--------------|---------------|-----------------------|
| Klock, Logan | \$100/Day | 02/19/2019 |

P. CHILD REARING LEAVE OF ABSNECE – EXTENDED

MOTION: Move that the following professional employee be approved for a discretionary extension of her previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

| <u>NAME</u> | <u>SCHOOL</u> | <u>PREVIOUS LEAVE</u> | <u>EXTENSION</u> |
|---------------|---------------|-----------------------|--------------------|
| Hanlon, Katie | WP | 12/06/18-06/13/19 | 08/26/2019-01/2020 |

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

Q. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Pennsbury High School

Spring

| | | |
|--------------------|-------------------------------|------------|
| FR: Hauser, Mark | Boys' Assistant Varsity Track | \$3,040.00 |
| TO: Sheenan, Marie | Boys' Assistant Varsity Track | 3,040.00 |

Pennwood

| | | |
|--------------------|-------------------------------------|----------|
| FR: Herb, Marsha | Girls' Middle School Softball | 2,121.00 |
| TO: Foster, Amanda | Girls' Middle School Softball | 2,121.00 |
| Daneker, Andrea | Girls' Asst. Middle School Softball | 1,773.00 |

GENERAL

William Penn

| | | |
|-----------------|---------------|----------|
| Bailey, Patrick | Intramural #4 | 1,039.00 |
|-----------------|---------------|----------|

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item N on page 6-9 of the Official Board Agenda

N. APPOINTMENT – BUSINESS ADMINISTRATOR

MOTION: Move that Christopher M. Berdnik be appointed as Business Administrator for a five (5) year term effective July 1, 2019, or at such earlier time as he may be released from his current employment and ending on June 30, 2024 at a potential prorated annual salary of \$175,571 for the 2018-2019 school year and \$178,205 for the 2019-2020 school year, subject to the execution of an employment agreement between the District and Mr. Berdnik which is acceptable to the Solicitor. A copy of this agreement shall be attached to and made part of the minutes of this meeting. (Appendix E)

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

Mr. Waldorf and Mr. Schwartz both responded to the question raised during public comment regarding Board Members' involvement with the interview process for Administrators hired in the District.

Dr. Gretzula shared that Mr. Gretton, a retired professional, was approved this evening in the temporary appointment of Business Administrator. He will serve in a consultant capacity to provide business administrative services for Pennsbury effective February 27th. Mr. Gretton will bridge the gap between our previous consultant, Mr. Bader, and the arrival of our full-time Business Administrator, Mr. Berdnik to ensure continuity of services and support.

Dr. Gretzula introduced and welcomed Mr. Berdnik in his newly appointed position as Business Administrator. Mr. Berdnik shared that he appreciates this opportunity and looks forward to working with the community, the Board, Dr. Gretzula and the Administrative Team.

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item O on page 6-9 of the Official Board Agenda.

O. APPOINTMENT OF FINANCIAL SERVICES

MOTION: Move that Kimberly Zedalis be appointed as Director of Financial Services effective March 19, 2019, or at such earlier time as she is released from her current employer at a prorated annual salary of \$104,204 for the 2018-2019 school year.

Dr. Gretzula introduced and congratulated Mrs. Zedalis in her new role as Director of Financial Services. Mrs. Zedalis thanked the School Board, Dr. Gretzula and the Administrative Team. She stated that she is both honored and excited at the opportunity to work again at Pennsbury. Mrs. Zedalis thanked Mrs. Godzieba for her support and mentorship over the past 12 years.

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through F on pages 7-1 through 7-3 and Items H and I on page 7-5 of the Official Board Agenda.

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective dates indicated.

| <u>NAME</u> | <u>DATE HIRED</u> | <u>TERM. DATE</u> | <u>REASON</u> |
|-----------------------------------|-------------------|-------------------|---------------|
| Campbell, Eileen Para II | 10/01/18 | 02/11/19 | Resignation |
| Kelly, Jeffrey P/T School Aide | 11/28/17 | 02/08/19 | Resignation |
| Robbins, Karen F/T Bus Driver | 08/28/13 | 01/22/19 | Resignation |
| Ryan, Cynthia P/T School Aide | 02/22/94 | 02/28/19 | Retirement |

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employees be granted a Leave of Absence at the effective dates indicated.

| <u>NAME</u> | <u>LOCATION</u> | <u>DATE HIRED</u> | <u>EFFECTIVE DATES</u> |
|--|-----------------|-------------------|------------------------|
| Mastropaolo, Michael P/T Security | PV | 10/10/17 | 02/04/19-02/08/19 |
| Reichenberg, Joanne P/T School Aide | PHS W | 08/31/11 | 01/29/19-02/01/19 |

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the classified employees listed be granted an extension of their previously approved Leave of Absence at the effective dates indicated.

| <u>NAME</u> | <u>LOC</u> | <u>PREVIOUS LEAVE</u> | <u>EFFECTIVE DATES</u> |
|-----------------------------------|------------|-----------------------|------------------------|
| Hoffman, Virginia P/T Cleaner | PW | 12/04/18-01/31/19 | 02/01/19-03/01/19 |
| Kiernan, Randy F/T Trans. Aide | CO | 11/28/18-01/09/19 | 01/10/19-03/12/19 |

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

D. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from a Leave of Absence.

| <u>NAME</u> | <u>EFFECTIVE DATE</u> | <u>SALARY</u> |
|------------------------------------|-----------------------|---------------|
| Mastropaolo, Michael, P/T Security | 02/11/19 | \$18.08/hr. |

E. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individuals on the date and salary indicated.

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> | <u>DATE</u> | <u>SALARY</u> |
|------------------|---------------------|---------------------|-------------|---------------|
| Fanelli, Donna | P/T School Aide | F/T Para II | 01/28/19 | \$21.52/hr. |
| Hoover, Robert | 5 hr. Bus Dr. | 5.5 hr. Bus Dr. | *11/27/18 | 20.77/hr. |
| Leary, Robert | 4 hr. Bus Dr. | 5 hr. Bus Dr. | *11/27/18 | 19.28/hr. |
| Merriman, Donna | 7.5 hr. Sec. at VPA | 7 hr. Sec. MN | 02/11/19 | 24.60/hr. |
| Nicol, Jaclyn | 3.5 hr. Para I | 6.5 hr. Para I | 01/29/19 | 18.54/hr. |
| Piazza, Kimberly | 2 hr. School Aide | 4 hr. School Aide | 02/01/19 | 16.96/hr. |
| Ryn, Connie | 4 hr. School Aide | 4.5 hr. School Aide | 01/28/19 | 20.36/hr. |

* revised

F. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

| <u>NAME</u> | <u>BEG. PROB.</u> | <u>END PROB.</u> | <u>SALARY</u> |
|--|-------------------|------------------|---------------|
| Culligan-Lerie, Shannon P/T School Aide | 10/29/18 | 01/29/19 | \$16.96/hr. |
| Kish, Miranda P/T Cleaner | 11/13/18 | 02/13/19 | 15.61/hr. |
| Medina De Montoya, Rosa P/T Cleaner | 11/07/18 | 02/07/19 | 15.61/hr. |
| Vittore, Beth P/T School Aide | 11/02/18 | 02/02/19 | 16.96/hr. |

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

H. PERMANENT EMPLOYMENT

MOTION: Move that the following individual be appointed at the salary indicated.

| <u>NAME</u> | <u>BEG. PROB.</u> | <u>END PROB.</u> | <u>SALARY</u> |
|---------------------------------|-------------------|------------------|---------------|
| Mangone, Michael P/T Cleaner | 11/19/18 | 02/11/19 | \$15.61/hr. |

I. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individuals on the date and salary indicated.

| <u>NAME</u> | <u>FROM</u> | <u>TO</u> | <u>DATE</u> | <u>SALARY</u> |
|------------------|---------------------------------|---------------------|-------------|---------------|
| Moratti, Susan | Para. I | Para. II | 08/22/18 | \$23.25/hr. |
| Ross, Gene | Temporary Attendance Officer | Security Police | 02/21/19 | 20.87/hr. |
| Salley, Caroline | School Aide 4.5 hr. | School Aide 4 hr. | 03/04/19 | 20.36/hr. |
| Winder, Theresa | School Aide 4 hr. | School Aide 4.5 hr. | 03/04/19 | 20.36/hr. |

OTHER BUSINESS

Mr. Kannan reminded everyone of the Comprehensive Plan Community Conversation planned for February 27th, 6:30 p.m., at William Penn Middle School.

A. UPCOMING MEETINGS

- Board Facilities Committee
5:00 p.m., March 7, 2019 – Superintendent’s Conference Room
- Board Education Committee
7:30 p.m., March 7, 2019 – Superintendent’s Conference Room
- Board Finance/Partnership Committee
7:00 p.m., March 12, 2019 – Superintendent’s Conference Room
- Action Board Meeting
7:30 p.m., March 21, 2019 – Fallsington Elementary School Multi-Purpose Room

MINUTES OF THE FEBRUARY 21, 2019 ACTION MEETING

OTHER BUSINESS

SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to second public comment at 10:17 p.m. No one came forward to speak and public comment was closed at 10:17 p.m.

BOARD DISCUSSION AND COMMENT

Dr. Gretzula shared his gratitude to Mr. Ross for serving as a Security Officer in the District and filling the role of Attendance Officer during Mr. Campbell's medical leave.

Mr. Schwartz reminded everyone that the Yardley Makefield Lions Club will be collecting reading glasses for the Trenton Area Soup Kitchen to the end of the month in each school building.

ADJOURNMENT

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions to adjourn the meeting at 10:19 p.m.

Respectfully submitted,

Gary S. Sanderson
Assistant Board Secretary